

State Environmental Policy Act (SEPA) Checklist

Department of Development and Environmental Services Land Use Services Division

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For alternate formats, call 206-296-6600.

Purpose of the checklist

The State Environmental Policy Act (SEPA), RCW Chapter 43.21 C, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions for the applicants

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer or if a question does not apply to your proposal, write "do not know" or "does not apply". Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations such as zoning, shoreline and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impacts.

SEPA Checklist lc-ckl-SEPA.pdf 04/01/2005 Page 1 of 19

A. Background

1.	Name of the proposed project, if applicable:
2.	Name of applicant:
3.	Address and phone number of applicant and contact person:
4.	Date checklist prepared:
5.	Agency requesting checklist:
6.	Proposed timing or schedule (including phasing, if applicable):
7.	Do you have any plans for future additions, expansion or further activity related to or connected with this proposal? If yes, explain.
8.	List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 2 of 19

9.	Do you know whether applications are pending for government approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.
10	List any government approvals or permits that will be needed for your proposal, if known.
11	Give brief complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)
12	Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 3 of 19

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B. En

viro	vironmental elements			
Ea	Earth			
a.	General description of the site (circle or check one):			
	☐ Flat ☐ Rolling ☐ Hilly ☐ Steep slopes ☐ Mountainous			
b.	What is the steepest slope on the site (approximate percent of slope)?			
C.	What general types of soil are found on the site (i.e., clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.			
d.	Are there surface indications or history of unstable soils in the immediate vicinity? If so describe.			
e.	Describe the purpose, type and approximate quantities of any filling or grading proposed. Indicate source of fill.			

SEPA Checklist lc-ckl-SEPA.pdf 04/01/2005 Page 4 of 19 f. Could erosion occur as a result of clearing, construction or use? If so, generally describe.

g. About what percent of the site will be covered with impervious surfaces after project construction (i.e., asphalt or buildings)?

h. Proposed measures to reduce or control erosion or other impacts to the earth, if any:

2. Air

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known?

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 5 of 19

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c. Proposed measures to reduce or control emissions or other impacts to air, if any:

3. Water

a. Surface:

1. Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, salt water, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

2. Will the project require any work over, in or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

 Estimate the amount of fill and dredge material that would be placed or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 6 of 19

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4. Will the proposal require surface water withdrawals or diversions? Give general description, purpose and approximate quantities if known?

5. Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

b. Ground

1. Will ground water be withdrawn or will water be discharged to ground water? Give general description, purpose and approximate quantities if known.

2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (i.e., domestic sewage; industrial, containing the following chemicals: . . .; agricultural; etc.) Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 7 of 19

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c. Water runoff (including stormwater):	
 Describe the source of runoff (including stormwater) and method of collection and disposal, if any. Include quantities, if known. Where will this water flow? Will this water flow into other waters? if so, describe. 	
Could waste materials enter ground or surface waters? If so, generally describe.	
d. Proposed measures to reduce or control surface, ground and runoff water impacts, if any:	
4. Plants	
a. Check or circle types of vegetation found on the site:	
Deciduous tree: alder, maple, aspen, other Evergreen tree: fir, cedar, pine, other Shrubs Grass Pasture Crop or grain Wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other Water plants: water lily, eelgrass, milfoil, other	

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 8 of 19

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	b.	What kind and amount of vegetation will be removed or altered?	
	C.	List threatened or endangered species known to be on or near the site.	
	d.	Proposed landscaping, use of native plants or other measures to preserve or enhance vegetation on the site, if any:	
5.	An	imals	
	a.	Check or circle any birds and animals which have been observed on or near the site or are known to be on or near the site:	
		☐ Birds: hawk, heron, eagle, songbirds, other☐ Mammals: deer, bear, elk, beaver, other☐ Fish: bass, salmon, trout, herring, shellfish, other	
	b.	List any threatened or endangered species known to be on or near the site.	
	C.	Is the site part of a migration route? If so, explain.	

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 9 of 19

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 10 of 19

7. Environmental health

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill or hazardous waste that could occur as a result of this proposal? If so, describe.

1. Describe special emergency services that might be required.

2. Proposed measures to reduce or control environmental health hazards, if any:

b. Noise

1. What types of noise exist in the area which may affect your project (i.e., traffic, equipment, operation, other)?

2. What types and levels of noise would be created by or associated with the project on a short-term or long-term basis (i.e., traffic, construction, operation, other)? Indicate what hours noise would come from the site.

3. Proposed measures to reduce or control noise impacts, if any:

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 11 of 19

SEPA Checklist lc-ckl-SEPA.pdf 04/01/2005 Page 12 of 19

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h.	Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.		
i.	Approximately how many people would reside or work in the completed project?		
j.	Proposed measures to avoid or reduce displacement impacts, if any:		
k.	Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:		
9. Ho	pusing		
a.	Approximately how many units would be provided, if any? Indicate whether high, middle or low-income housing.		
b.	Approximately how many units, if any, would be eliminated? Indicate whether high, middle or low-income housing.		

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 13 of 19

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c. Proposed measures to reduce or control housing impacts, if any:	
10. Aesthetics a. What is the tallest height of any proposed structure(s), not including	
antennas? What is the principal exterior building material(s) proposed?	
b. What views in the immediate vicinity would be altered or obstructed?	
c. Proposed measures to reduce or control aesthetic impacts, if any:	
11. Light and glare a. What type of light and glare will the proposal produce? What time of	
day would it mainly occur?	
b. Could light or glare from the finished project be a safety hazard or interfere with views?	

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 14 of 19

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	C.	What existing off-site sources of light or glare may affect your proposal?	
	d.	Proposed measures to reduce or control light and glare impacts, if any:	
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12.		creation What designated and informal recreational opportunities are in the immediate vicinity?	
	b.	Would the proposed project displace any existing recreational uses? If so, describe.	
	C.	Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:	

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 15 of 19

13. Historic and cultural preservation

a. Are there any places or objects listed on, or proposed for national, state or local preservation registers known to be on or next to the site? If so, generally describe.

b. Generally describe any landmarks or evidence of historic, archaeological, scientific or cultural importance known to be on or next to the site.

c. Proposed measures to reduce or control impacts, if any:

14. Transportation

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

SEPA Checklist lc-ckl-SEPA.pdf 04/01/2005 Page 16 of 19

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 17 of 19

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15. Public services

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	a.	Would the project result in an increased need for public services (i.e., fire protection, police protection, health care, schools, other)? If so, generally describe.
	b.	Proposed measures to reduce or control direct impacts on public services, if any:
16.		ities Check or circle utilities currently available at the site: Electricity Natural gas Water
		Refuse service Telephone Sanitary sewer Septic system

b. Describe the utilities that are proposed for the project, the utility providing the service and the general construction activities on the site or in the immediate vicinity which might be needed.

SEPA Checklist Ic-ckl-SEPA.pdf 04/01/2005 Page 18 of 19

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.
Signature:
Date submitted:

Check out the DDES Web site at www.metrokc.gov/ddes